## Accountability and Transparency Workplan

Completed
On track
Issues Arising
Attention Required

#	Item	Level of Importance	Status	Actions	Accountability of A and T recommendations (Decision Maker)	Town Department Responsible (Who Assigned)	Outcomes Update: What measures indicate success	<b>Due Date</b> When
	Strategic Plan	High		Currently with Strategic Plan Task Force,	Council	Strategic Initatives		2025
	Staff Code of Conduct	High		THAT the Accountability and Transparency Committee receives staff report FAF.24.136 Draft Employee Code of Conduct Policy for information.	Council	Human Resources	Review and comments to Council	16-Jan-25
	Council Staff Relationship Protocol Policy	High		Staff to review and update the Council Staff Relationship Protocol Policy in conjunction with the Council Code of Conduct and the Staff Code of Conduct to foster and create a safe	Council	Human Resources	Review and comments to Council	
	Council Code of Conduct	High		AND that the Accountability and Transparency Committee members provide their comments regarding this draft policy to the Legislative Coordinator who will compile all the comments received and bring forward to the January 16, 2025, committee meeting. CARRIED	Council	Human Resources	Review and comments to Council	

Provincial Code of	Medium	THAT the Accountability and Transparency	Provincial	Ministry of		January 16
Conduct, one standardized		Committee January 16, 2025, agenda will	Government	Municipal Affairs		2025, to
code of conduct for all		contain the Provincial Code of Conduct and the		and Housing		province
municipalities		committee will submit their comments				February
Comments Due Date:		regarding this policy no later than January 9,				10, 2025
February 10, 202		2025.				
Procedural Bylaw 2023-62	High	AND THAT the Accountability and Transparency Committee requests that Legislative Coordinator compile and circulate to the committee the comments in advance of the January 16, 2025 meeting. CARRIED	Council		Review and comments to Council	
Lobbyist Registry Tutorial Video and registration	Medium	Communications is in the process of developing a video introducing the Town's Lobbyist Registry. There are multiple notices within the town hall serving as reminders to those impacted to register before the Monday, May 12, 2025 deadline	Council	Communications		
Freedom of Information webpage		The layout of the Freedom of Information page has been updated, and it now includes historical data back to the start of the 2018 term of Council https://www.thebluemountains.ca/town-	Council	Communications		
Comments on Staff Report		A and T for review and comments through	Council	Community	Review and comments to	January 16
CS.25.001 survey		POL.COR.24.05 Accountability and Transparency of Town Actions to the Public		Services	Community Services and Council	2025
	High	Policy				

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Whistle Blower Police	y Medium	THAT Council of the Town of The Blue	Council	Human Resources	Review and comments to Council	
		Mountains receives for information and			which included	
		consideration, the following				
		recommendation from the Accountability				
		and Transparency Committee dated				
		December 20, 2024: THAT the				
		Accountability and Transparency				
		Committee acknowledges that they have				
		provided comments to Sarah Traynor in				
		response to the Employee Whistleblower				
		Policy. 1 AND THAT the Accountability				
		and Transparency Committee requests				
		Council to direct staff to pause work on				
		the Employee Whistleblower Policy until				
		the Staff Code of Conduct Policy has been				
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		approved. CARRIED				
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% Completed	Indicated Action Steps: Who does what by when	Other information/Any communnications necessary
2%		
25%		
10%		
10%		

10%	
10%	
90%	
100%	
100%	

	Motion were	
	forwarded from A	
	and T to COW	
	Monday, January 13,	
	2025 for their	
	consideration.	
100%		