



# Agenda

## Thornbury Business Improvement Area

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**Meeting Date:** Wednesday, February 5, 2025  
**Meeting Time:** 8:00 a.m.  
**Location:** Town Hall, Council Chambers  
**Prepared by:** Nicole Hilton – BIA General Manager

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### A. Call to Order

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#### A.1 Traditional Territory Acknowledgement

We would like to begin our meeting by recognizing the First Nations, Metis, and Inuit Peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee, and Wendat-Wyandot-Wyandotte peoples.

#### A.2 Board of Directors Attendance

#### A.3 Approval of Agenda

**Recommended** (Move, second)

THAT the Agenda of Wednesday, February 5, 2025 be approved as circulated, including any additions to the Agenda.

#### A.4 Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* Business Improvement Area Directors must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

#### A.5 Previous Minutes (Monday, January 6, 2025)

**Recommended** (Move, second)

THAT the Minutes of Monday, January 6, 2025 be approved as circulated, including any revisions to be made.

### B. Deputations and Public Comment Period

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#### B.1 Deputations, if any

None

## **B.2 Public Comment Period (each speaker is allotted three minutes)**

NOTE: Ten (10) minutes are allotted at the Meeting to receive public comments regarding Thornbury Business Improvement Area matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation, or potential litigation matters.

**NOTE:** Comments received from the public that have not been included on the Agenda will be read at the meeting by the BIA Manager.

## **C. Matters for Discussion**

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### **C.1 Council Update – Councillor, Shawn McKinlay**

### **C.2 Sub-Committee Updates**

**1. Budget & Administration Sub-Committee:** Doug, Renee, Joe

**2. Marketing Sub-Committee:** Kelly, Shawn, Andrea

**3. Beautification Sub-Committee:** Lesley, Renee

**4. Events & Cultural Tourism Sub-Committee:** Renee, Kelly, Shawn

### **C.3 Arts & Crafts Walk Update – Niki Hilton**

### **C.4 Signage – Marco Santaguida**

Request support from the Town for directional pole signage indicating there are retail businesses on Louisa Street East and Bruce Street North

Dedication of 4 banners indicating retail shops on Louisa Street East and Bruce Street North

Request to fill the existing high pole planters on the North and South sides of Louisa Street East with flowers

QR code sticker pointing to the BIA website listing the retail shops and respective websites

[Signage Examples](#)

## **D. Correspondence**

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- D.1 Jason Petznick, Communications Coordinator, Capital Projects, Town of The Blue Mountains, dated January 21, 2025**  
**Re: Parking Restrictions on Louisa Street West**

**Recommended** (Move, Second)

THAT The Thornbury Business Area Improvement Board receives for information correspondence from Jason Petznick, Communications Coordinator, Capital Projects, on behalf of the Town, dated January 21, 2025, regarding upcoming parking restrictions on Louisa Street West.

[Upcoming Parking Restrictions on Louisa Street West](#)

## **E. New and Unfinished Business**

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- E.1 Additions to the Agenda**  
**E.2 Items Identified for Discussion at the Next Meeting**

## **F. Notice of Meeting Dates**

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Wednesday, March 5, 2025 – BIA Board Meeting  
Town Hall, Council Chambers (in-person)

## **G. Adjournment**

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**Recommended** (Move, second)

THAT this meeting does now adjourn at (time) to meet again on Wednesday, March 5 at 8:00 a.m. at Council Chambers, Town Hall or at the call of the Chair.