



# Minutes

## The Blue Mountains

### Accountability and Transparency Committee

**Date:** Thursday, September 12, 2024  
**Time:** 9:30 a.m.  
**Location:** Virtual Meeting, Teams  
**Prepared By:**  
Carrie Fairley, Legislative Coordinator

**Members Present:** June Porter, Gail Ardiel, Connie Craddock, Paula Hope, Robert Turner

**Staff Present:** Corrina Giles, Town Clerk

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#### **A. Call to Order**

##### **A.1 Traditional Territory Acknowledgement and Moment of Reflection**

We would like to begin our meeting by recognizing the First Nations, Metis, and Inuit peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee and Wendat-Wyandot-Wyandotte peoples.

##### **A.2 Committee Member Attendance**

Chair Porter called the meeting to order at 9:33 a.m. The Legislative Coordinator noted that all members were in attendance, virtually.

##### **A.3 Approval of Agenda**

Moved By: Robert Turner  
Seconded By: Gail Ardiel

THAT the Agenda of September 12, 2024, be approved as circulated, including any items added to the Agenda including Agenda Item D.5 being discussed before Agenda Item D.4.

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

**The motion is Carried (5 to 0)**

**A.4 Declaration of Pecuniary Interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2023-62, Council or Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None.

**A.5 Previous Minutes**

Moved By: Connie Craddock

Seconded By: Robert Turner

THAT the Accountability and Transparency Committee minutes of June 13, 2024, be adopted as circulated, including any revisions to be made.

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

**The motion is Carried (5 to 0)**

**B. Staff Reports and Deputation**

None

**C. Public Comment Period**

None

**D. Matters for Discussion**

**D.1 Tim Hendry, Manager of Communications and Economic Development, Re: Resident Survey**

Tim Hendry had a personal emergency and was not in attendance at this meeting.

The Legislative Coordinator provided the Committee Tim's Staff Report, FAF.24.082. Resident Satisfaction Survey and requested that the Committee provide feedback regarding the questions in the survey, on Tim's behalf.

**D.2 Update on the Accountability and Transparency Policy**

Moved By: Connie Craddock

Seconded By: Gail Ardiel

THAT the Accountability and Transparency Advisory Committee acknowledges that Council adopted the Accountability and Transparency Policy and received the update

from the Town Clerk.

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

**The motion is Carried (5 to 0)**

**D.3 Update on Lobbyist Registry**

Moved By: Paula Hope

Seconded By: Robert Turner

THAT the Accountability and Transparency Advisory Committee acknowledges the update from the Town Clerk regarding the Lobbyist Registry.

AND THAT the Accountability and Transparency Advisory Committee requests Council to allow the Committee Chair to be active and involved in the Communication Plan for the Lobbyist Registry.

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

**The motion is Carried (5 to 0)**

**D.4 Review of the Terms of Reference**

Moved By: Robert Turner

Seconded By: Gail Ardiel

THAT the Accountability and Transparency Committee reviewed the Terms of Reference and no action was taken.

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

**The motion is Carried (5 to 0)**

**D.5 Update on Strategic Plan Process**

Moved By: Connie Craddock

Seconded By: Robert Turner

THAT the Accountability and Transparency Committee ("Committee") considers a Strategic Plan to be key to good governance, transparency and accountability.

AND THAT The Committee urges Council and Staff to take steps to expeditiously and with urgency support the work of the newly established Corporate Strategic Plan Task Force;

AND THAT the Committee's mandate requires this Committee to support the development and implementation of the Strategic Plan and recommends the Strategic Plan Task Force support the development and implementation of a Strategic plan and to this end, the Committee would benefit from and be able to better contribute to good

Strategic Planning by receiving monthly Strategic Plan progress updates.

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

**The motion is Carried (5 to 0)**

**D.6 Code of Conduct**

This Agenda item has been deferred to the October 10, 2024, Committee Meeting.

**D.7 Update on Core Services**

This Agenda item has been deferred to the October 10, 2024, Committee Meeting.

**D.8 Request to invite Alan Pacheco, Director of Operations**

This Agenda item has been deferred to the October 10, 2024, Committee Meeting.

**D.9 On-going and Continuous Monitoring of Accountability and Transparency Trends and Issues**

The Committee identified Freedom of Information Requests as a trend and would like that topic added to the October 10, 2024, Committee Meeting.

**E. Correspondence**

None

**F. Work Plan Review**

This Agenda item has been deferred to the October 10, 2024, Committee Meeting.

**G. New and Unfinished Business**

**G.1 Additions to Agenda**

None

**G.2 Items Identified for Discussion at the Next Meeting**

Moved By: Robert Turner

Seconded By: Gail Ardiel

THAT the Accountability and Transparency Committee defers September 12, 2024, Agenda Items D.6 to D.9 to the regularly scheduled October meeting.

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

**The motion is Carried (5 to 0)**

## **H. Notice of Meeting Dates**

Accountability and Transparency Committee, October 10, 2024, Virtual

Accountability and Transparency Committee, November 14, Virtual

## **I. Adjournment**

Moved By: Connie Craddock

Seconded By: Paula Hope

THAT this Accountability and Transparency Committee Meeting does now adjourn at 11:45 a.m. to meet again October 10, 2024, Virtually, or at the call of the Chair.

Yay (5): June Porter, Paula Hope, Gail Ardiel, Connie Craddock, and Robert Turner

**The motion is Carried (5 to 0)**