

## Licensing and Administrative Monetary Penalties Revisions

- **Administrative Monetary Penalty (AMP):** Is a fine set and issued by the Town as identified in the Town’s Administrative Monetary Penalties By-law 2021-71 (AMPs cannot be punitive)
- **Demerit Points:** Points applied to a Short Term Accommodation (STA) license, to a maximum of 15 points, based on an offence committed as identified in the Town’s Licensing By-law 2021-70
- **Provincial Offences Act (POA):** Fines that are approved by the Province of Ontario for specified offences outlined in Municipal by-laws (save and except the Licensing and AMPs by-laws) or Provincial Acts (ex. Building Code Act, Fire Protection and Prevention Act)

Item	AMP or Demerit or POA	Short Form Wording	Existing Fine/Demerit	Proposed Fine/Demerit	Council Recommended
1	AMP	Exceeding Maximum Permitted Occupancy	\$500	\$1,500	\$500
	Demerit	Exceed Maximum permitted occupancy between 2200 and 0700 hours	3	3	3
	Demerit	Second or subsequent offence for exceeding maximum permitted occupancy between 2200 and 0700 hours	8	8	8
2	AMP	Non-availability of Responsible Person	\$500	\$2,000	\$2,000
	Demerit	Non-availability of Responsible Person	5	5	5
3	AMP	Non-availability of Rental or Lease Management Program Representative	\$500	\$2,000	\$2,000
	Demerit	Non-availability of Rental or Lease Management Program Representative	5	5	5

Item	AMP or Demerit or POA	Short Form Wording	Existing Fine/Demerit	Proposed Fine/Demerit	Council Recommended
4	AMP	Fail to post Licence	\$500	\$1,500 for first offence \$4,000 per offence thereafter	\$1,500 for first offence \$4,000 per offence thereafter
	Demerit	Fail to post Licence	3	3	3
5	AMP	Operate without a Licence	\$2,500	\$10,000 for first offence \$15,000 for second offence \$20,000 per offence thereafter	\$10,000 for first offence \$15,000 for second offence \$20,000 per offence thereafter
	Demerit	NO DEMERIT POINTS CURRENTLY ASSOCIATED			
6	AMP	Advertise without a Licence – Short Term Rental Property Unit	\$500	\$4,000 for first offence \$8,000 per offence thereafter	\$4,000 for first offence \$8,000 per offence thereafter
	Demerit	NO DEMERIT POINTS CURRENTLY ASSOCIATED			

Item	AMP or Demerit or POA	Short Form Wording	Existing Fine/Demerit	Proposed Fine/Demerit	Council Recommended
7	AMP	Advertise without a Licence – Bed and Breakfast Establishment	\$500	\$4,000 for first offence \$8,000 per offence thereafter	\$4,000 for first offence \$8,000 per offence thereafter
	Demerit	NO DEMERIT POINTS CURRENTLY ASSOCIATED			
8	AMP	Advertising without a Town Licence number being included in Advertisement	NEW	\$750 for first offence \$2,500 per offence thereafter Staff Updated Recommended	-
	Demerit	Advertising without a Town Licence number being included in Advertisement	3	3	3
9	AMP	Failure of the Licensee to be on site during the stay of a renter between the hours of 2300 and 0700	\$500	\$5,000	\$5,000
	Demerit	Failure of the Licensee to be on site during the stay of a renter during the hours of 2300 and 0700 hours	5	10	10
10	AMP	Permit an activity that causes a nuisance	\$250	\$2,500	\$2,500
	Demerit	Permit an activity that causes a nuisance	1	5	5

Item	AMP or Demerit or POA	Short Form Wording	Existing Fine/Demerit	Proposed Fine/Demerit	Council Recommended
11	AMP	Using or permitting Premises to be used contrary to Parking Management Plan	\$500	\$3,000	\$3,000
	Demerit	Using or permitting Premises to be used contrary to Parking Management Plan	3	5	5
12	AMP	Operating without a functioning noise notification system where required	\$500	\$2,500	\$2,500
	Demerit	Operating without a functioning noise notification system where required	3	5	5
13	AMP	Permit the operation or occupation of an outdoor hot tub or pool between 2300 and 0700 hours	\$500	\$5,000	\$750 for first offence \$2,500 per offence thereafter
	Demerit	Permit the operation or occupation of an outdoor hot tub or outdoor pool between 2300 and 0700 hours	5	6	6
14	AMP	Failure to properly secure or cover a Hot Tub between 2300 and 0700 hours	\$500	\$2,500	\$750 for first offence \$2,500 per offence thereafter
	Demerit	Failure to properly secure or cover a Hot Tub	5	3	3

Item	AMP or Demerit or POA	Short Form Wording	Existing Fine/Demerit	Proposed Fine/Demerit	Council Recommended
15	AMP	Permit the use or ignition of an outdoor fire or fire pit contrary to a site plan	\$500	\$5,000	\$750 for first offence \$2,500 per offence thereafter
	Demerit	Permit the use or ignition of an outdoor fire or fire pit contrary to a site plan	5	10	10
16	AMP	Failure to Comply with an Order	\$500	\$5,000	\$1,500 for first offence \$2,500 per offence thereafter
	Demerit	Failure to comply with an Order	10	10	10
17	AMP	Modifying any aspect of an approved site plan without receiving formal approval by the Town through an amended updated Licence being issued by the Licence issuer	NEW	\$10,000	\$10,000
	Demerit	Modifying any aspect of an approved site plan without receiving formal approval by the Town through an amended and updated Licence being issued by the Licence issuer	NEW	10	15

Item	AMP or Demerit or POA	Short Form Wording	Existing Fine/Demerit	Proposed Fine/Demerit	Council Recommended
18	AMP	Failure to permit an officer with either internal or external access to a property that has a Municipal Licence	NEW	\$2,000 for first offence \$5,000 per offence thereafter	\$2,500 for first offence \$5,000 per offence thereafter
	Demerit	Failure to permit an officer with either internal or external access to a property that has a Municipal Licence	NEW	15	15
19	AMP	Permit the ignition of any outdoor fire other than an approved outdoor Barbeque	NEW	\$5,000	\$500
	Demerit	NO DEMERIT POINTS CURRENTLY ASSOCIATED			
20	AMP	No person shall hinder or obstruct, or attempt to hinder or obstruct, any officer exercising a power or performing a duty under this By-law	NEW	\$500 for first offence \$2,000 per offence thereafter	\$2,500
	Demerit	No person shall hinder or obstruct, or attempt to hinder or obstruct any officer exercising a power or performing a duty under this By-law	NEW	10	10

Item	AMP or Demerit or POA	Short Form Wording	Existing Fine/Demerit	Proposed Fine/Demerit	Council Recommended
21	AMP	Fail to provide copies of required documents	NEW	\$500 for first offence \$2,000 per offence thereafter	\$2,500
	Demerit	NO DEMERIT POINTS CURRENTLY ASSOCIATED			
22	AMP	Failure to post current responsible person on posted STA licence	NEW	\$750 for first offence \$2,500 per offence thereafter Staff Updated Recommended	-
	Demerit	Failure to post current responsible person on posted STA licence	NEW	5 Staff Updated Recommended 3	5
23	AMP	Waste Collection By-law (as amended) Conviction related to Premises	\$100 to \$1,000	-	-
	Demerit	Waste Collection By-law (as amended) Conviction related to Premises	5	5	5

Item	AMP or Demerit or POA	Short Form Wording	Existing Fine/Demerit	Proposed Fine/Demerit	Council Recommended
24	POA	Property Standards By-law (as amended) Conviction related to Premises	Determined by Courts	-	-
	Demerit	Property Standards By-law (as amended) Conviction related to Premises	5	5	5
25	POA	Noise By-law (as amended) Conviction related to Premises	\$365 Issued to STA Guest	\$365 Issued to STA Guest	-
	Demerit	Staff Recommend Removing the Demerit Points	5	5	5
23 to 25	Demerit	Second or subsequent contravention related to the Premises under the Noise, Waste Collection or Property Standards By-laws	10	10	10
26	POA	Building Code Act (construction without a permit) Conviction	Determined by Courts	-	-
	Demerit	Building Code Act (construction without a permit) Conviction	7	7	10



Item	AMP or Demerit or POA	Short Form Wording	Existing Fine/Demerit	Proposed Fine/Demerit	Council Recommended
27	POA	Fire and Life Safety Protection and Prevention	Determined by Courts	-	-
	Demerit	Fire and Life Safety Protection and Prevention Conviction	15	15	15
	Demerit	Failure to maintain interconnected smoke alarms or carbon monoxide alarms in operating condition Conviction	NEW	15	15
	Demerit	Failure to document testing of smoke alarms or carbon monoxide alarms on tenancy change Conviction	NEW	15	15
	Demerit	Failure to maintain all exits and egress points Conviction	NEW	15	15
	Demerit	Failure to maintain fire extinguishers in operating condition Conviction	NEW	15	15
28	Demerit	<del>Staff are no longer recommending</del> Unattended propane/natural gas fuel burning or barbeque cooking	NEW	10	10
29	Demerit	<del>Staff are no longer recommending</del> Use of Barbeque that is fueled by Propane or Natural Gas and is located on the property that does not comply with the approved site plan	NEW	10	5