



# Minutes

## The Blue Mountains, Committee of Adjustment

**Date:** June 19, 2024  
**Time:** 1:00 p.m.  
**Location:** Town Hall, Council Chambers and Virtual Meeting  
32 Mill Street, Thornbury ON  
**Prepared by:** Carrie Fairley, Secretary-Treasurer

**Members Present:** Michael Martin, Jim Oliver, Robert Waind, Jan Pratt

**Members Absent:** Duncan McKinlay

**Staff Present:** Shawn Postma, Manager of Planning, Carter Triana, Intermediate Planner and Tim Murawsky, Chief Building Official and Manager of Building Services

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### A. Call to Order

#### A.1 Traditional Territory Acknowledgement

We would like to begin our meeting by recognizing the First Nations, Metis and Inuit peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee and Wendat-Wyandot-Wyandotte peoples.

#### A.2 Committee Member Attendance

The Chair called the meeting to order at 1:01 p.m., with all members present, in Council Chambers save and except for Duncan McKinlay, who sent his regrets.

Jim Oliver left the meeting at 3:30 p.m.

#### A.3 Approval of Agenda

Moved by: Jim Oliver

Seconded by: Michael Martin

THAT the Agenda of June 19, 2024, be approved as circulated, including any additions to the agenda.

Yay (4): Michael Martin, Jim Oliver, Robert Waind, and Jan Pratt

Absent (1): Duncan McKinlay

**The motion is Carried (4 to 0)**

**A.4 Declaration of pecuniary interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act*, the Town Committee of Adjustment By-Law 2024-04, and the Town Procedural By-law 2023-62, Committee of Adjustment Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

**A.5 Previous Minutes**

Moved by: Michael Martin

Seconded by: Jim Oliver

THAT the Minutes of May 15, 2024, be approved as circulated, including any revisions to be made.

Yay (4): Michael Martin, Jim Oliver, Robert Waind, and Jan Pratt

Absent (1): Duncan McKinlay

**The motion is Carried (4 to 0)**

**A.6 Business Arising from Previous Minutes**

None

**B. Public Meeting**

Under the authority of the Municipal Act, 2001 and in accordance with Ontario's Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). The Corporation of the Town of The Blue Mountains wishes to inform the public that all information including opinions, presentations, reports and documentation provided for or at a Public Meeting, Public Consultation, or other Public Process are considered part of the public record. This information may be posted on the Town's website and/or made available to the public upon request.

## **B.1 Minor Variance Application No. A20-2024**

Owner: Patricia Kelly

Applicant/Agent: Dean Thompson

Municipal Address: 102 Lakeshore Drive

Legal Description: Plan 533 Lot 19 Part Lot 20

Chair Waind read aloud the Public Meeting Notice and the Secretary-Treasurer confirmed that the Public Hearing Notice was circulated in accordance with the Planning Act by pre-paid first-class mail and was posted on-site on the subject lands. The Secretary/Treasurer provided a summary of all written comments received as a result of the Public Notice. Planning Staff then provided an overview of the review and recommendations contained in the Staff Recommendation Report.

Chair Waind spoke regarding the comments received from Grey Sauble Conservation Authority (GSCA) regarding the necessity for a permit from their office. Shawn Postma, Manager of Planning noted the subject property is located in a regulated area and a permit is required for all new development and site alterations. Shawn further noted that this requirement is covered under the Ontario Building Code regulations and therefore does not need to be added in as a condition because a building permit from the Town would not be issued without a permit from GSCA. Chair Waind questioned if an application for a permit has been submitted.

Dean Thompson, Agent for the Applicant spoke noting GSCA advised that any increase in volume, within their area, requires a permit. Dean further noted that a permit application was submitted, and GSCA is waiting for the approval of the minor variance before issuing the permit.

Chair Waind then opened the public portion of the hearing and asked if anyone in attendance wished to speak to the application.

As there was no one else in attendance to speak in favour of or in opposition to the proposal, Chair Waind closed the public meeting.

Member Oliver requested that staff include in the draft recommendation, the condition, or conditions of any conservation authority that is requesting the condition be added, even if there is legislation regarding the proposed condition.

Moved by: Michael Martin

Seconded by: Jim Oliver

THAT the Committee of Adjustment receive Staff Report PDS.24.088, entitled  
“Recommendation Report – Minor Variance A20-2024 – 102 Lakeshore Drive (Kelly);”

Yay (4): Michael Martin, Jim Oliver, Jan Pratt, and Robert Waind

Absent (1): Duncan McKinlay

**The motion is Carried (4 to 0)**

Moved by: Jan Pratt

Seconded by: Michael Martin

AND THAT the Committee of Adjustment GRANT a minor variance for A20-2024 subject  
to the following conditions.

1. That the development be constructed in a manner substantially in accordance with  
the submitted site plan; and
2. This variance to the Zoning By-law is for the purpose of obtaining a building permit  
and is only valid for a period of two (2) years from the date of decision. This variance  
shall expire on June 19, 2026.

Yay (4): Michael Martin, Jim Oliver, Jan Pratt, and Robert Waind

Absent (1): Duncan McKinlay

**The motion is Carried (4 to 0)**

## **B.2 Minor Variance Application No. A21-2024**

Owner: Craigleith Ski Club Ltd.

Applicant/Agent: Kristine Loft, Loft Planning Inc.

Municipal Address: 218 Craigleith Road

Legal Description: Collingwood Concession 3 Part Lots 19 to 21, Concession 4 Part Lots  
20 and 21, Plan 634 Lots 54 to 57 Block B, RP 16R2210 Part of Part 1 and RP 16R5025  
Part 1.

Chair Waind read aloud the Public Meeting Notice and the Secretary-Treasurer  
confirmed that the Public Hearing Notice was circulated in accordance with the Planning  
Act by pre-paid first-class mail and was posted on-site on the subject lands. The  
Secretary/Treasurer provided a summary of all written comments received as a result of  
the Public Notice. Planning Staff then provided an overview of the review and  
recommendations contained in the Staff Recommendation Report.

Chair Waind then opened the public portion of the hearing and asked if anyone in attendance wished to speak to the application.

As there was no one else in attendance to speak in favour of or in opposition to the proposal, Chair Waind closed the public meeting.

Moved by: Jim Oliver

Seconded by: Jan Pratt

THAT the Committee of Adjustment receive Staff Report PDS.24.089, entitled “Recommendation Report – Application A21-2024 – 218 Craigleith Road (Craigleith Ski Club);”

Yay (4): Michael Martin, Jim Oliver, Jan Pratt, and Robert Waind

Absent (1): Duncan McKinlay

**The motion is Carried (4 to 0)**

Moved by: Jan Pratt

Seconded by: Jim Oliver

AND THAT the Committee of Adjustment GRANT Application A21-2024 to permit the expansion of a non-complying maintenance building within the Open Space ‘OS-48’ zone, subject to the following conditions:

1. That the site development be constructed in a manner substantially in accordance with the submitted site plan; and
2. That this permission is for the purpose of obtaining a building permit and is only valid for a period of two (2) years from the date of decision. Should a building permit not be issued by the Town within two years, the permission shall expire on June 19, 2026.

Yay (4): Michael Martin, Jim Oliver, Jan Pratt, and Robert Waind

Absent (1): Duncan McKinlay

**The motion is Carried (4 to 0)**

### **B.3 Minor Variance Application No. A22-2024**

Owner: Scott Carter

Applicant/Agent: Abbey Scott/Shannon Doughty, First Step Building Consultants

Municipal Address: 397255 11<sup>th</sup> Line

Legal Description: Collingwood Concession 11 Part Lost 35 RP 16R3996 Part 6.

Chair Waind read aloud the Public Meeting Notice and the Secretary-Treasurer confirmed that the Public Hearing Notice was circulated in accordance with the Planning Act by pre-paid first-class mail and was posted on-site on the subject lands. The Secretary/Treasurer provided a summary of all written comments received as a result of the Public Notice. Planning Staff then provided an overview of the review and recommendations contained in the Staff Recommendation Report.

Chair Waind spoke regarding the setback requirements for accessory structures in the front of properties. Shawn Postma noted that in 2018 there was a by-law amendment that allowed for accessory structures in the front yard, however, only in the rural areas. Shawn further noted that urban areas, such as this property, garages and other detached structures are not permitted in the front yard. Shawn noted the primary intent with that is to maintain an appropriate street scape, ensuring the house is the most dominant feature on the property instead of accessory structures. Shawn noted the comments of the Chair and suggested during the next zoning by-law review staff could look at loosening those requirements.

The Committee discussed the comments received from the County including the request to add a condition regarding removal of trees on the subject property.

Abbey Scott, Agent for the Applicant spoke noting she has no concerns with the suggested extra condition being added to the decision.

Chair Waind then opened the public portion of the hearing and asked if anyone in attendance wished to speak to the application.

As there was no one else in attendance to speak in favour of or in opposition to the proposal, Chair Waind closed the public meeting.

Moved by: Jim Oliver

Seconded by: Jan Pratt

THAT the Committee of Adjustment receive Staff Report PDS.24.090, entitled "Recommendation Report – Minor Variance A22-2024 – 397255 11<sup>th</sup> Line (Carter);

Yay (4): Michael Martin, Jim Oliver, Jan Pratt, and Robert Waind

Absent (1): Duncan McKinlay

**The motion is Carried (4 to 0)**

Moved by: Jan Pratt

Seconded by: Michael Martin

AND THAT the Committee of Adjustment GRANT a minor variance for A22-2024:

1. That the development be constructed in a manner substantially in accordance with the submitted site plan and elevations; and
2. That the applicant replaces any tree that is over 10 centimeters in diameter at breast height to be replaced and planted at a 2:1 compensation ratio on the property; and
3. This variance to the Zoning By-law is for the purpose of obtaining a building permit and is only valid for a period of two (2) years from the date of decision. This variance shall expire on June 19, 2026.

Yay (4): Michael Martin, Jim Oliver, Jan Pratt, and Robert Waind

Absent (1): Duncan McKinlay

**The motion is Carried (4 to 0)**

**B.4 Consent Application No. B05-2024 & Minor Variance Application No. A23-2024**

Owner: Scott Gerard

Applicant/Agent: Sandra Boardman, Boardman Design Studio

Municipal Address: 107 Leming Street

Legal Description: Plan 104 Lot 17 to 18

Chair Waind read aloud the Public Meeting Notice and the Secretary-Treasurer confirmed that the Public Hearing Notice was circulated in accordance with the Planning Act by pre-paid first-class mail and was posted on-site on the subject lands. The Secretary/Treasurer provided a summary of all written comments received as a result of the Public Notice. Planning Staff then provided an overview of the review and recommendations contained in the Staff Recommendation Report.

Chair Waind sought clarification on a section in the staff report that notes appealing the setback request, to Council. Planner Carter noted the provision regarding setbacks has been established by Council, is in full force and effect and can not be changed, except through a decision of Council through a zoning by-law amendment. Chair Waind confirmed that moving forward the zoning by-law requirements for rear yard setbacks are set at 1.2 metres, which Carter confirmed.

Scott Gerard, owner of 107 Leming provided information in support of his applications noting his intentions with the property are to build two single homes, for two of his family members. Scott further noted that in the original subdivision plan, his property was identified as being two lots.

Member Oliver questioned if the owner has an idea of what the two proposed homes would look like. Scott noted they would be a whistler, ski, blue mountain nature style of home. Member Oliver questioned how many storeys and Scott noted that has not been decided.

Chair Waind then opened the public portion of the hearing and asked if anyone in attendance wished to speak to the application.

Marc Kerner, lawyer for Greg Garrison and Rob Dixon spoke in opposition of the application, on behalf of his clients.

Member Oliver questioned Marc if the calculation of lot coverage had been calculated. Marc noted he has not made that calculation. Member Oliver further noted the Committee is conscience of the allowable lot coverage which is a maximum of 30% and noted the allowable lot coverage with a detached accessory residential unit would increase the lot coverage to 35%. Member Oliver noted that even with the added ARU, the lot coverage is considerably less than the lot coverage of the homes on Cobblestone, which back onto the subject property. Marc spoke to the possible impacts with the proposed increase in density and noted it depends on the where the density is deployed and the impacts of it. Member Oliver spoke regarding significant boundary trees that were mentioned by Marc and noted on his visit to the subject property, he did not see a significant number of large trees at the back of the subject property. Member Oliver noted there are large trees at the front of the subject property, but not at the back of the subject property and questioned how many significant boundary trees Marc was referring to. Marc noted the photos that he has seen show a number of trees and noted that his clients will address that topic in their submissions.

Ardene Clark, Thornbury resident provided photos and comments regarding her concerns about the applications.

Chair Waind questioned what the Town's position was regarding safety on Leming Street, if the application is granted for an additional lot is created. Carter noted the Town has no concerns about traffic or safety for the proposed retained or severed lots. Carter further noted the lots would have to comply with the R.1.1. standards. Carter noted at this time there is uncertainty of what will be built on the lots, but noted the provisions that allow additional residential units on these lots, are as a right



of permission and are established and mandated by the province and therefore is not something that the Town has control over. Carter noted the setbacks are different because they have been approved by Council. Chair Waind spoke noting he had concerns regarding this application until he read the infill policies of the County and the Town and conducted his own research. Chair Waind further noted with Bill 23, *More Homes, Built Faster Act, 2022*, up to three residential units are permitted as of right, on most the lands in residential areas, without the need for a municipal by-law amendment. Chair Waind noted that direction comes from the province in an effort to provide affordable housing and the Town has no control over it.

Stewart Fisher, Thornbury resident provided comments regarding his concerns with these applications.

Member Pratt spoke about the root system of the trees on the subject property.

Greg Garrison, Thornbury resident provided comments regarding his concerns with these applications and requested conditions be added to the decision.

The Committee discussed imposing conditions on the decision and changes made by the provincial government regarding who has appeal rights.

Manager of Planning, Shawn Postma provided information to the Committee regarding the 1.2 metre setback which has been part of the zoning by-law update that Council recently enacted, for all additional residential units. Shawn further noted that anyone with a single detached dwelling in the Town are permitted up to three residential units. Shawn noted as per the zoning by-law all detached structures can be located 1.2 metres from the rear yard and Shawn noted that 1.2 metres is consistent with all accessory buildings and structures, that are permitted in the rear yard such as detached garages, sheds, pool houses etc. Shawn noted that regardless, the Committee is able to modify the provisions of the comprehensive zoning by-law and impose conditions as long as they are more restrictive than what is in place and Shawn noted that adequate notice would also need to be provided. Shawn noted with respect to this application, the Committee would have to be satisfied that sufficient notice to increase the rear yard setback has been provided.

Rob Dixon, Thornbury resident provided photos and comments regarding his concerns with these applications.

The Committee and staff briefly discussed the parcel of land on Leming Street that has been identified as potential surplus land to the municipality.

Secretary-Treasurer Carrie provided comments of concerns regarding these applications received from Richard Lamperstorfer, who attended virtually but experienced technical difficulties and was unable to provide his comments himself.

As there was no one else in attendance to speak in favour of or in opposition to the proposal, Chair Waind closed the public meeting.

Chair Waind spoke regarding Plan 104 which had identified the subject property in 1968 as two lots. Chair Waind further noted that once a lot, always a lot, under the Planning Act and if Plan 104 has not been deemed to no longer be a Plan within the meaning of the Planning Act, these two lots are lots of record and can be disposed of irrespective of the decision of the Committee and by right, the owner should be able to sever the lots. Chair Waind noted that if Plan 104 is deemed to be not a plan of subdivision, within the meaning of the Planning Act, then this is the appropriate route forward. Carter spoke noting that the land registry office would determine that, and Carter noted that as far as staff are aware, these two parcels have been merged on title by virtue of having only one PIN number. Carter noted that if the Committee would like staff to investigate it further, they can bring back more information. Chair Waind indicated that the registry office does not make a legal determination based on the ownership in determining an land identifier. The Chair noted that the Committee will move forward on these applications regardless and treat it as a technical severance to re-establish the original lots, if necessary.

Moved by: Jim Oliver

Seconded by: Jan Pratt

THAT the Committee of Adjustment receive Staff Report PDS.24.091, entitled "Recommendation Report – Minor Variance A23-2024 and Consent B05-2024 – 107 Leming Street (Gerard);"

Yay (4): Michael Martin, Jim Oliver, Jan Pratt, and Robert Waind

Absent (1): Duncan McKinlay

**The motion is Carried (4 to 0)**

Moved by: Jim Oliver

Seconded by: Michael Martin

AND THAT the Committee of Adjustment GRANT Application A23-2024 to permit a reduced lot frontage of 15.08 metres, subject to the following conditions:

1. That the site development be constructed in a manner substantially in accordance with the submitted site plan; and

2. That this variance is for the purpose of facilitating the creation of a new lot and is only valid for a period of two (2) years from the date of decision. Should a Certificate of Official not be issued by the Town within two years, the variance shall expire on June 19, 2026.

Yay (4): Michael Martin, Jim Oliver, Robert Waind, and Jan Pratt

Absent (1): Duncan McKinlay

**The motion is Carried (4 to 0)**

Moved by: Jim Oliver

Seconded by: Jan Pratt

AND THAT the Committee of Adjustment GRANT provisional consent for Application B05-2024 to permit the creation of a new lot, subject to the following conditions:

1. That a minor variance is granted to permit a reduced lot frontage of 15.08 metres for the severed and retained lots;
2. That a development agreement be registered on title so that no additional residential unit (ARU) be permitted less than 9 metres from the rear property line for both the retained and severed lots; and
3. That the Owner obtain a municipal land use permit (MLUP) for any required works, (including tree removal) within the Town right-of-way. Prior to applying for a MLUP the owner shall provide a survey of the location and evaluation of the health of existing trees on the subject lands and determine how existing trees may be retained with the development of the severed and retained parcels;
4. That the Owner meets all the requirements of the Town, financial or otherwise, for the Certificate of Official to be issued;
5. That the Owner provides payment of cash-in-lieu of applicable parkland dedication, or 5% of the appraised value of the severed lot, as required by the Town;
6. That the Owner provides payment of applicable development charges for the lot(s), as required by the Town;
7. That the Owner provides a description of the land and draft reference plan, which can be registered in the Land Registry Office.

8. That all above conditions be fulfilled within two (2) years of the Notice of Decision so that a Certificate of Official can be issued by the Town, pursuant to Section 53(42) of the Planning Act.

Yay (4): Michael Martin, Jim Oliver, Jan Pratt, and Robert Waind

Absent (1): Duncan McKinlay

**The motion is Carried (4 to 0)**

**B.5 Consent Application No. B07-2024 & Minor Variance Application No. A25-2024**

Owner: David Hartle Contracting & Haulage Ltd.

Applicant/Agent: Kristine Loft, Loft Planning Inc.

Municipal Address: 555631 6<sup>th</sup> Line

Legal Description: Concession 6 S Part Lot 11

Chair Waind read aloud the Public Meeting Notice and the Secretary-Treasurer confirmed that the Public Hearing Notice was circulated in accordance with the Planning Act by pre-paid first-class mail and was posted on-site on the subject lands. The Secretary/Treasurer provided a summary of all written comments received as a result of the Public Notice. Planning Staff then provided an overview of the review and recommendations contained in the Staff Recommendation Report.

Chair Waind questioned if there were restrictions that would limit neighbouring properties who see this application and then want to sever their farmland as well. Shawn noted there are strict policies in the County and Town Official Plans regarding the number of lots that can be created. Shawn further noted the County has set the maximum number at six and the Town has maintained the maximum number of five. Shawn noted that that regarding new lots or this decision being precedent setting, staff feel that it does not and further noted there are very few opportunities left within the municipality that could see additional lot creation and this property is one of those properties. Shawn noted it is rare to see these “new rural residential” lots in the rural areas. Shawn further noted the policies speak to the original township lot, and concession boundaries, and noted that within the boundaries, the County allows for up to six lots and the Town allows for five lots total, within that original township lot. Shawn noted the original township lot consisted of 400 acres so if there were four 100-acre parcels, that would be the full township lot. Chair Waind noted that this property is much larger than other parcels that were created similar to this application.

Kristine Loft, Agent for the Applicant spoke in support of the Application and noted the consent policies allow very specific numbers per lot area and the subject property

meets the consent policies. Kristine spoke regarding the comments received from the County noting she spoke with staff earlier and an Environmental Impact Study (EIS) was completed which covered species at risk. Kristine noted the County comments were forwarded to the company who provided the EIS. Kristine read to the Committee the email comments received from the company that provided the EIS which noted the study discussed that it is the responsibility of the landowner to ensure compliance with the Endangered Species Act and the EIS provided a recommendation to the property owner. Kristine provided more information to the Committee and noted the recommendations that are being proposed to the property owner regarding the trees on the subject property. Kristine spoke regarding the bedrock comment received from the County and noted the applicant accepts adding a condition of consent regarding that. Shawn spoke regarding adding a new condition to the decision noting that would satisfy one component of the County's concern and further noted there is legislation in place that will ensure the second component regarding the species at risks and environmental matter. Shawn noted that a sufficient building envelope would remain on the property, but the house location may have to shift based on the findings of the environmental work.

The Committee discussed potentially deferring the decision to allow for staff to have follow-up discussions with the County regarding their concerns or adding a condition requiring a development agreement. Shawn noted that if the bedrock condition can not be fulfilled, this property would not be able to be built on. Shawn further noted that development agreements become difficult to manage. Chair Waind noted that sometimes they are necessary to accommodate concerns. Kristine noted there was a time when development agreements were used all the time and Kristine noted that the land registry office prefers that lawyers not register them to title and foresees an issue with that condition. Kristine noted that the requirement for the species at risk is under legislation and is proponent driven. Kristine further noted that regardless of the consent, the species are there, as is the requirement to ensure the legislation is met, by the proponent, regardless of any sort of agreement or consent. Shawn noted that with the legislation in place, the County comments will be addressed.

Member Pratt noted there would be considerable groundwork needed before a house could be built, together with the habitat identified on the property and noted her concerns with the applications. Chair Waind noted that before a building permit is issued there would be the requirement for a lot grading and drainage plan provided, as part of the building permit application process.

The Committee further discussed the merits of this application and whether a deferral is more appropriate, as requested by the County.

Chair Waind then opened the public portion of the hearing and asked if anyone in attendance wished to speak to the application.

As there was no one else in attendance to speak in favour of or in opposition to the proposal, Chair Waind closed the public meeting.

Moved by: Michael Martin

Seconded by: Jan Pratt

THAT the Committee of Adjustment receive Staff Report PDS.24.093, entitled "Recommendation Report – Minor Variance A25-2024 and Consent B07-2024 - 555631 6th Line (Hartle);"

Yay (3): Michael Martin, Jan Pratt, and Robert Waind

Absent (2): Jim Oliver, and Duncan McKinlay

**The motion is Carried (3 to 0)**

Moved by: Michael Martin

Seconded by: Jan Pratt

AND THAT the Committee of Adjustment grant Provisional Consent to Application B07-2024, subject to the following conditions:

1. That the Owner meets all the requirements of the Town, financial or otherwise, for the Certificate of Consent to be issued;
2. That the Owner submit a Letter of Opinion completed by a qualified engineer to ensure that the extraction of the bedrock would not significantly prevent or hinder new extraction operations to the satisfaction of the County of Grey;
3. That the Owner provide payment of cash-in-lieu of applicable parkland dedication and Development Charges, as required by the Town;
4. That the Owner provides a description of the land which can be registered in the Land Registry Office;
5. That all above conditions be fulfilled within two years of the Notice of Decision so that the Town Clerk is authorized to issue the Certificate of Consent pursuant to Section 53(42) of the Planning Act.

Yay (2): Michael Martin, and Robert Waind

Nay (1): Jan Pratt

Absent (2): Jim Oliver, and Duncan McKinlay

**The motion is Carried (2 to 1)**

Moved by: Michael Martin

Seconded by: Jan Pratt

AND THAT the Committee of Adjustment GRANT a minor variance for A25-2024 subject to the following conditions:

1. That the development be constructed in a manner substantially in accordance with the submitted site plan and elevations; and
2. This variance to the Zoning By-law is for the purpose of creating a new lot and is only valid for a period of two (2) years from the date of decision. This variance shall expire on June 19, 2026.

Yay (2): Michael Martin, and Robert Waind

Nay (1): Jan Pratt

Absent (2): Jim Oliver, and Duncan McKinlay

**The motion is Carried (2 to 1)**

**C. Other Business**

None

**D. Committee Member Expenses**

The Committee Members provided their travel expenses to the subject properties, to the Secretary-Treasurer.

**E. Notice of Meeting Date**

July 17, 2024

Town Hall, Council Chambers and Virtual

August 21, 2024

Town Hall, Council Chambers and Virtual

## **F. Adjournment**

Moved by: Michael Martin

Seconded by: Jan Pratt

THAT the Committee of Adjustment does now adjourn at 4:11 p.m. to meet again at the call of the Chair.

Yay (3): Michael Martin, Jan Pratt, and Robert Waind

Absent (2): Jim Oliver, and Duncan McKinlay

**The motion is Carried (3 to 0)**