



# Agenda

## Thornbury Business Improvement Area

**Meeting Date:** Wednesday, May 1, 2024  
**Meeting Time:** 8:00 a.m.  
**Location:** Town Hall, Council Chambers  
**Prepared by:** Taylor Raffy – Interim BIA Coordinator

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### A. Call to Order

#### A.1 Traditional Territory Acknowledgement

We would like to begin our meeting by recognizing the First Nations, Metis, and Inuit Peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee, and Wendat-Wyandot-Wyandotte peoples.

#### A.2 Board of Directors Attendance

#### A.3 Approval of Agenda

**Recommended** (Move, second)

THAT the Agenda of Wednesday, May 1, 2024 be approved as circulated, including any additions to the Agenda.

#### A.4 Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* Business Improvement Area Directors must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

#### A.5 Previous Minutes (April 3, 2024)

**Recommended** (Move, second)

THAT the Minutes of Wednesday, April 3, 2024 be approved as circulated, including any revisions to be made.

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### B. Deputations and Public Comment Period

#### B.1 Deputations, if any

None

**B.2 Public Comment Period (each speaker is allotted three minutes)**

NOTE: Fifteen (15) minutes is allotted at the Meeting to receive public comments regarding Thornbury Business Improvement Area matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation, or potential litigation matters.

NOTE: Comments received from the public that have not been included on the Agenda will be read at the meeting by the Coordinator.

**C. Matters for Discussion**

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**C.1 Council Update – Councillor, Shawn McKinlay**

**C.2 Draft BIA 2024 Budget**

**C.3 2024 Sub-Committees**

1. **Budget & Administration Sub-Committee:** Sarah, Renee

2. **Visuals & Digital Sub-Committee:** Kelly, Shawn, Andrea

3. **Beautification & Lighting Sub-Committee:** Lesley, Sarah, Renee

4. **Events & Cultural Tourism Sub-Committee:** Renee, Kelly, Shawn

**D. Correspondence**

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None

**E. New and Unfinished Business**

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**E.1 Additions to the Agenda**

**E.2 Items Identified for Discussion at the Next Meeting**

Annual General Meeting

**F. Notice of Meeting Dates**

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Wednesday, May 15, 2024, Annual General Meeting  
Town Hall, Council Chambers (in person)

Wednesday, June 5, 2024, BIA Meeting  
Town Hall, Council Chambers (in person)

**G. Adjournment**

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**Recommended** (Move, second)

THAT this meeting does now adjourn at (time) to meet again on Wednesday, May 15, 2024 at 8:00 a.m. at Council Chambers, Town Hall or at the call of the Chair.