



# Staff Report

## Administration – Chief Administrative Officer

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**Report To:** COW\_Finance\_Admin\_Fire\_Community\_Services  
**Meeting Date:** April 29, 2024  
**Report Number:** FAF.24.060  
**Title:** Initiating the Public Consultation Process for the Potential Disposition of 171 King Street  
**Prepared by:** Shawn Everitt, Chief Administrative Officer

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### A. Recommendations

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THAT Council receive Staff Report FAF.24.060, entitled “Initiating the Public Consultation Process for the Potential Disposition of 171 King Street”;

AND THAT Council direct staff to initiate the formal process as required through the “Sale and Other Disposition of Land Policy POL.COR.07.02” to consider declaring Town owned lands as surplus;

AND THAT Council direct staff to schedule a Public Meeting on June 25, 2024 to receive comments from the public regarding the proposal to declare 171 King Street as surplus to the needs of the Corporation specifically for the purposes of a competitive Request for Proposal process;

AND THAT Council acknowledges that the provisions of the “Provision of Notice and Manner of Giving Notice to the Public Policy, POL.COR.07.03” requires 21 days’ notice of this Public Meeting, and that the Notice of Public Meeting will be posted to the Town website on May 14, 2024.

### B. Overview

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This report is to request that Council approve scheduling a Public Meeting to receive public comments regarding the proposal to declare the 171 King Street property as surplus to the needs of the Town specifically for the purposes of a competitive Request for Proposal process.

### C. Background

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On March 11, 2024, Council directed staff to bring forward a staff report that would provide Council the opportunity to initiate a formal Request for Proposal (RFP) process that would allow proposals to be received by the Town outlining potential uses for the 171 King Street property.

The Council Resolution from March 11, 2024 stated:

**AND THAT Council direct staff to initiate the RFP process regarding the potential disposition, sale or lease of 171 King Street East through a formal, transparent, and accountable selection process.**

Previously the Town had partnered with The Blue Mountains Attainable Housing Corporation (BMAHC) on what was referred to as the “Attainable Housing Gateway Project”. This project proposed the transfer of 171 King Street from the Town to the BMAHC for the development of an eighty (80) unit Attainable Housing Build. However, the Attainable Housing Gateway Project did not move forward. As such, Council now has the opportunity to consider alternative proposals where the potential of declaring the lands surplus prior to these considerations should be completed.

## **D. Analysis**

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In accordance with the Town’s [Sale and Other Disposition of Land Policy POL.COR.07.02](#), whenever Council wishes to consider the sale of any municipally owned land, the Town must first declare the subject land as being surplus to the Town’s needs.

Staff recommend that the public consultation process be completed in advance of any further Request for Proposal (RFP) process to ensure that the 171 King Street property could be considered surplus before receiving proposals through the RFP process. Council has the opportunity to consider the potential uses of the 171 King Street property at a later date with the benefit of hearing from the public through the formal Public Meeting process.

## **E. Strategic Priorities**

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### **1. Communication and Engagement**

We will enhance communications and engagement between Town Staff, Town residents and stakeholders.

### **2. Organizational Excellence**

We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.

### **3. Community**

We will protect and enhance the community feel and the character of the Town, while ensuring the responsible use of resources and restoration of nature.

### **4. Quality of Life**

We will foster a high quality of life for full-time and part-time residents of all ages and stages, while welcoming visitors.

## **F. Environmental Impacts**

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None.

## **G. Financial Impacts**

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Staff resources to facilitate the public consultation process.

## **H. In Consultation With**

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Senior Management Team

## **I. Public Engagement**

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The topic of this Staff Report will be the subject of a Public Meeting and/or a Public Information Centre in accordance with the following schedule:

- April 29, 2024 Committee of the Whole – Initial Staff Report FAF.24.060 with recommendation to proceed to public consultation
- May 13, 2024 Council – recommendation from Committee of the Whole considered by Council
- May 14, 2024 Public Meeting Notice posted to the Town’s website
- June 25, 2024 Public Meeting
- August 26, 2024 Committee of the Whole – Follow up report to the Public Meeting, attaching comments received in response to the Public Meeting
- September 9, 2024 Council – recommendation from Committee of the Whole considered by Council

Any comments regarding this report should be submitted to Shawn Everitt, Chief Administrative Officer [cao@thebluemountains.ca](mailto:cao@thebluemountains.ca).

## **J. Attached**

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None

Respectfully submitted,

Shawn Everitt  
Chief Administrative Officer

For more information, please contact:  
Shawn Everitt, Chief Administrative Officer  
[cao@thebluemountains.ca](mailto:cao@thebluemountains.ca)  
519-599-3131 extension 234

**Report Approval Details**

Document Title:	FAF.24.060 Initiating the Public Consultation Process for the Potential Disposition of 171 King Street.docx
Attachments:	
Final Approval Date:	Apr 12, 2024

This report and all of its attachments were approved and signed as outlined below:

**Shawn Everitt - Apr 12, 2024 - 4:40 PM**