



# Agenda

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## Thornbury Business Improvement Area

**Meeting Date:** April 3, 2024  
**Meeting Time:** 8:00 a.m.  
**Location:** Town Hall, Council Chambers  
**Prepared by:** Taylor Raffy – Interim BIA Coordinator

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### A. Call to Order

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#### A.1 Traditional Territory Acknowledgement

We would like to begin our meeting by recognizing the First Nations, Metis, and Inuit Peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee, and Wendat-Wyandot-Wyandotte peoples.

#### A.2 Board of Directors Attendance

#### A.3 Approval of Agenda

**Recommended** (Move, second)

THAT the Agenda of April 3, 2024, be approved as circulated, including any additions to the Agenda.

#### A.4 Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* Business Improvement Area Directors must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

#### A.5 Previous Minutes (February 7, 2024)

**Recommended** (move, second)

THAT the Minutes of February 7, 2024, be approved as circulated, including any revisions to be made.

### B. Deputations and Public Comment Period

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#### B.1 Deputations, if any

None.

## **B.2 Public Comment Period (each speaker is allotted three minutes)**

NOTE: Fifteen (15) minutes is allotted at the Meeting to receive public comments regarding Thornbury Business Improvement Area matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation, or potential litigation matters.

**NOTE:** Comments received from the public that have not been included on the Agenda will be read at the meeting by the Coordinator.

## **C. Matters for Discussion**

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### **C.1 Welcoming New Interim Coordinator**

### **C.2 Circular Economy Project Presentation – TBM Sustainability**

### **C.3 Draft BIA 2024 Budget**

### **C.4 2024 Sub-Committees**

- 1. Budget & Administration Sub-Committee:** Sarah, Renee
- 2. Visuals & Digital Sub-Committee:** Kelly, Shawn, Andrea (public member)
- 3. Beautification & Lighting Sub-Committee:** Lesley, Sarah, Renee
- 4. Events & Cultural Tourism Sub-Committee:** Renee, Kelly, Shawn

## **D. Correspondence**

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None.

## **E. New and Unfinished Business**

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### **E.1 Additions to the Agenda**

### **E.2 Items Identified for Discussion at the Next Meeting**

May 1, 2024, Board Meeting.  
Town Hall, Council Chambers (in-person)

May 15, 2024, Annual General Meeting  
Town Hall, Council Chambers (in-person)

## **F. Adjournment**

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**Recommended** (Move, second)

THAT this meeting does now adjourn at (time) to meet again on May 1, 2024 at 8:00 a.m. at Council Chambers, Town Hall or at the call of the Chair.



April 3, 2024

TBM Sustainability & MJ Waste Solutions

# Circular Economy Project

- Seeking Interviews with Businesses
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# Circular Economy Project Context

- A project to support the Town's sustainability plan, [TBM Future Story](#), Bold Action 14: Develop a Circular Economy Recommendations Report.
- The project aims to identify opportunities for local businesses to reduce and divert waste, find collaborative waste solutions and advance circularity throughout the community.
- To inform the Recommendations Report, we are soliciting feedback from businesses on opportunities and challenges related to minimizing and eliminating waste.

# Project Team



Jeffery Fletcher Manager of Sustainability and Solid Waste (Currently Acting Director of Operations for The Blue Mountains).



Nicholas Cloet, Sustainability Coordinator for The Blue Mountains.



Mary Jean O'Donnell, Founder and President of MJ Waste Solutions



Meredith Hunt, Consultant MJ Waste Solutions

# Request for Information Interview

- We would like to conduct **30-minute interviews with 7 to 8 business owners** who use the Town's waste management services.
- The purpose of the interviews is to:
  - *Understand what businesses are already doing to embed circularity into their operations.*
  - *Learn about current challenges related to managing solid waste.*
  - *Gain insights on how the Town could support small businesses within the community.*
  - *Determine next steps for moving the circular economy agenda forward.*
- Interviews will be scheduled between **April 1<sup>st</sup> and 19<sup>th</sup>** and can accommodate business owners' schedules.

# Interview Questions

1. Has your organization taken steps to minimize/reduce solid waste and/or promote circularity?
2. Does your organization take advantage of municipal services to manage your waste? For example: Garbage, Recycling, Compost or Reuse programs?
3. Does your organization utilize private service providers to manage waste?
4. Do you collect/track solid waste management data?
5. What are your primary sources of waste? Which materials do you throw away or recycle the most?

# Interview Questions

6. Do you face challenges regarding solid waste management?
7. What opportunities do you see in your organization and/or in the community to reduce waste and progress toward a more circular model?
8. Would support from the Town of The Blue Mountains help with solid waste management/circular economy efforts?
9. What information would be most helpful for you in a waste planning implementation guide?

# Interview Questions

10. On a scale of 1 to 5, how likely are you to participate in or implement the following circular economy initiatives?

(1 = highly unlikely to 5 = highly likely)

- ❖ Sharing, repair, reuse, donation programs.
- ❖ Circular procurement.
- ❖ Food rescue programs.
- ❖ Closed-loop system (e.g. onsite composting for onsite fertilizer).
- ❖ Reusable packaging.
- ❖ Community collaboration, networking.

# More Information

- Visit: <http://www.thebluemountains.ca/circular-economy>

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