



Staff Report

Administration – Town Clerk

Report To: Council Meeting
Meeting Date: November 28, 2022
Report Number: FAF.22.165
Title: Appointment of an Alternate Member of Council to Grey County Council for the 2022 to 2026 Term of Council
Prepared by: Corrina Giles, Town Clerk

A. Recommendations

THAT Council receive Staff Report FAF.22.165, entitled “Appointment of an Alternate Member of Council to Grey County Council for the 2022 to 2026 Term of Council”;

AND THAT Council appoints Councillor Paula Hope as the Alternate Member of Council to Grey County Council, for the 2022 to 2026 Term of Council

B. Overview

This report is provided to Council in accordance with the provisions of the “Policy to Appoint an Alternate Member of Council to Grey County Council, POL.COR.18.03”.

C. Background

At the June 18, 2018 Council Meeting, Council enacted Corporate Policy, POL.COR.18.03 “Policy to Appoint an Alternate Member of Council to Grey County Council” (attachment #1). In accordance with Policy POL.COR.18.03, following the Inaugural Meeting of Council, the Town Clerk contacted the newly appointed Councillors in the order of the highest votes received in the 2022 Municipal Election, until a Councillor agreed to the “Alternate Member to Grey County Council” appointment. Attachment #2 to this report is the 2022 Municipal Election Results Report

D. Analysis

Following each Municipal Election, Council of The Corporation of the Town of The Blue Mountains has the ability to appoint an Alternate Member of Council to attend Grey County Council meetings, when the Mayor or Deputy Mayor are unable to attend, for any reason. The Alternate Member is sworn in at Grey County Council and is paid by Grey County when in attendance at Grey County Council Meetings. It is noted that the Alternate Member Appointment is for the entire term of Council.

If the Alternate Member's seat becomes vacant (i.e. the Member resigns from The Blue Mountains Council, or dies), Council of The Blue Mountains has the opportunity to appoint another Alternate for the balance of the term of Council. However, it should be noted that if the Alternate Member no longer wishes to hold the position of Alternate Member and resigns from that position, Council of The Blue Mountains will not have the opportunity to appoint another Alternate Member for the balance of the term of Council.

E. Strategic Priorities

1. Communication and Engagement

We will enhance communications and engagement between Town Staff, Town residents and stakeholders

2. Organizational Excellence

We will continually seek out ways to improve the internal organization of Town Staff and the management of Town assets.

F. Environmental Impacts

None

G. Financial Impacts

There is no financial impact to The Blue Mountains as the appointed Alternate Member of Council to Grey County Council is paid by Grey County.

H. In Consultation With

Shawn Everitt, CAO

I. Public Engagement

The topic of this Staff Report has not been the subject of a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required. However, any comments regarding this report should be submitted to Corrina Giles, Town Clerk townclerk@thebluemountains.ca.

J. Attached

1. Policy #POL.COR.18.03 Appointment of Alternate Member of Council to County Council
2. 2022 Municipal Election Results Report
3. Grey County Corporate Policy G-GEN-11, Council Alternate Member Policy

Respectfully submitted,

Corrina Giles
Town Clerk

For more information, please contact:
Corrina Giles, Town Clerk
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519-599-3131 extension 232

Report Approval Details

Document Title:	FAF.22.165 Appointment of an Alternate Member of Council to Grey County Council for the 2022 to 2026 Term of Council.docx
Attachments:	<ul style="list-style-type: none">- Att 1 - POL.COR.18.03 Appointment of an Alternate Member of Council to County Council.pdf- Att 2 - 2022 The Blue Mountains Election Results.pdf- Att 3 - G-GEN-011 Council Alternate Member Attendance Policy.pdf
Final Approval Date:	Nov 23, 2022

This report and all of its attachments were approved and signed as outlined below:

Shawn Everitt - Nov 23, 2022 - 8:04 AM



Policy

POL.COR.18.03

Appointment of an Alternate Member of Council to Grey County Council

Policy Type:	Corporate Policy (Approved by Council)
Date Approved:	June 18, 2018
Department:	Administration
Staff Report:	FAF.18.70
By-Law No.:	not required

Policy Statement

Following each Municipal Election, Council of The Corporation of the Town of The Blue Mountains wishes to appoint an Alternate Member of Council to attend Grey County Council meetings, when the Mayor or Deputy Mayor are unable to attend, for any reason.

Purpose

The purpose of this policy is to provide a clear process for the appointment of an Alternate Member to Grey County Council following a Municipal Election.

Application

This policy applies to all Members of Council.

This policy is intended to:

- i. ensure compliance with Bill 68, Modernizing Ontario's Municipal Legislation Act, 2017 and the Municipal Act;
- ii. establish a clear process for the appointment of an Alternate Member to Grey County Council if the Mayor or Deputy Mayor are unable to attend a Grey County Council meeting, for any reason
- iii. provide direction in the event that no Member of Council wishes to accept the appointment of Alternate Member to Grey County Council

Definitions

“Alternate Member” means the Member of Council of The Corporation of the Town of The Blue Mountains who will serve on the upper tier Council in the event that the Mayor or Deputy Mayor are unable to attend a meeting of Grey County for any reason.

“County Council” means the Council of The Corporation of the County of Grey.

“Inaugural Meeting” means the first regularly scheduled meeting in the Town of The Blue Mountains term of Council.

“Lower Tier” means the Council of The Corporation of the Town of The Blue Mountains.

“Municipal Election” means the voting process undertaken by municipalities every four (4) years to elect a Mayor, a Deputy Mayor, Councillors, and School Board Trustees.

“Town Clerk” means the Clerk of the Town of The Blue Mountains, or their designate.

“Upper Tier” means the Council of The Corporation of the County of Grey.

Procedures

1. Following the Inaugural Meeting of Council, the Town Clerk of the Town of The Blue Mountains will contact the newly appointed Councillors in the order of highest votes received in the most recent Municipal Election, until a Councillor agrees to the Alternate Member appointment.
2. The Councillor who receives the most votes in the most recent Municipal Election has the first right of refusal to be appointed as the Alternate Council Member for the term of Council, to attend Grey County Council Meetings in the place of the Mayor or Deputy Mayor, when absent.
3. If the seat of the council member appointed as the Alternate Member becomes vacant, Council of the Town of The Blue Mountains may appoint another of its Councillors as the Alternate Member for the remainder of the Council term, following the same process identified above.
4. If no Councillor wishes to be appointed as the Alternate Member, no Alternate Member appointment will be made for the term of Council.
5. The Town Clerk will prepare an open report and recommendation to appoint the Alternate Member.

Exclusions

The appointed Alternate Member cannot act as the alternate for the Warden of the County.

The appointed Alternate Member cannot cover vacancies of a local council where a seat has been declared vacant in accordance with Section 259.

The appointed Alternate Member shall only attend upper tier Council Meetings when the Mayor or Deputy Mayor cannot attend for any reason.

References and Related Policies

1. Bill 68, Modernizing Ontario's Municipal Legislation Act, 2017
2. Municipal Act

Consequences of Non-Compliance

The Town Clerk is authorized and directed to take the necessary action to give effect to this policy.

Review Cycle

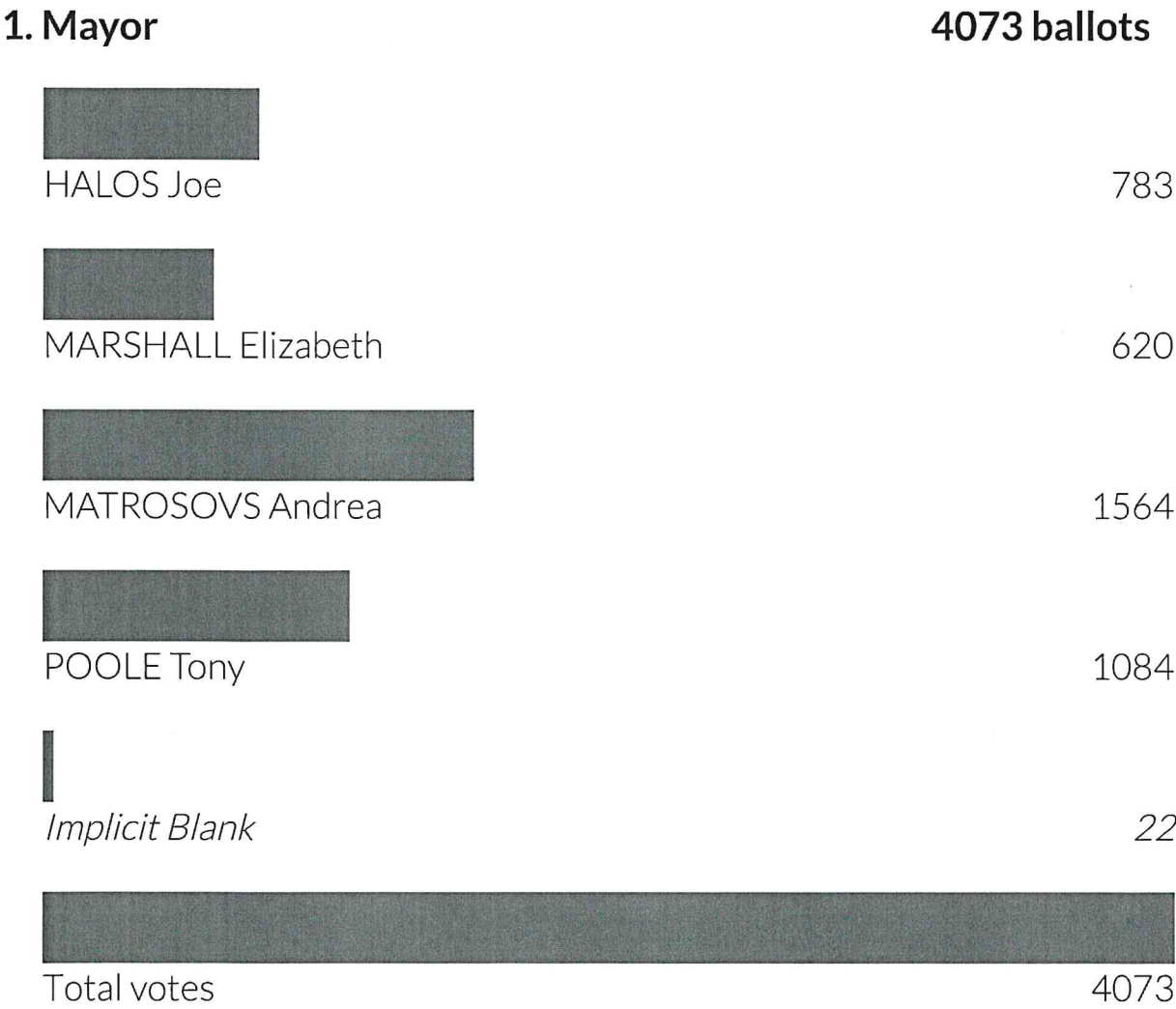
This Policy shall be reviewed by the Town Clerk once per Council term, and will be updated in accordance with legislative requirements.

Report generated on: 2022-10-24 20:40 (EDT)

Institution: Town of The Blue Mountains
Election Event: 2022 Municipal and School Board Elections
Election: 2022 Municipal and School Board Elections

Election results

Counting date: 2022-10-24 20:38 (EDT)



2. Deputy Mayor

This position is elected by acclamation.

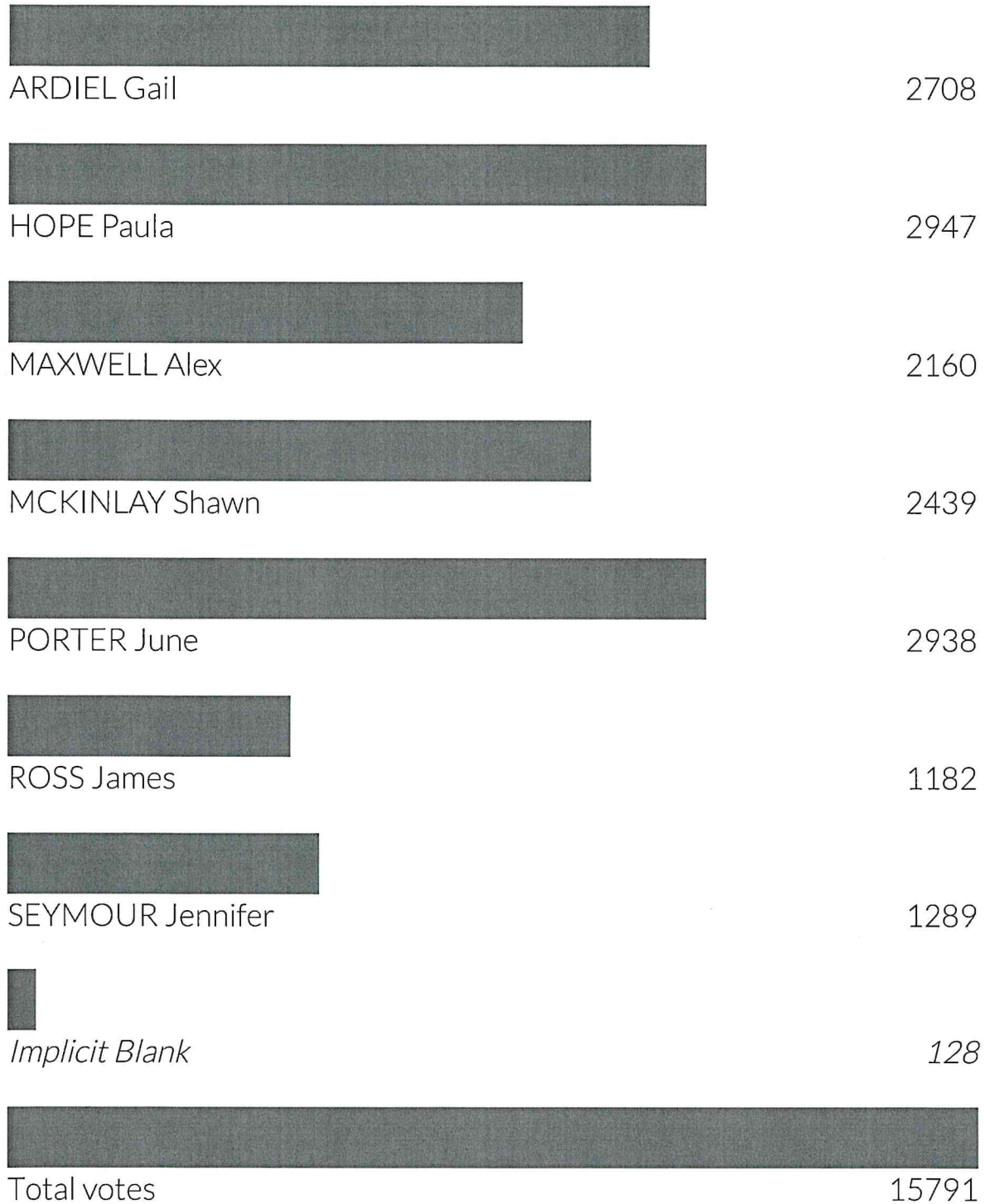
BORDIGNON Peter

Implicit Blank

Total votes

3. Councillors

4073 ballots

**4. Bruce-Grey Catholic District School Board****208 ballots**



BLACK Michael 121



MUISE Bruce 46



Implicit Blank 41



Total votes 208

5. Bluewater District School Board

This position is elected by acclamation.

MORGAN Frances

Implicit Blank

Total votes

6. Conseil Scolaire Catholique Providence

14 ballots



BARBEAU-CHMIELEWSKI Sylvie C. 6



REALE Meghan 3



Implicit Blank 5



Total votes 14

7. Conseil Scolaire Viamonde

10 ballots

CARUSO Saveria 0



LAPOINTE Eric 9



Implicit Blank 1



Total votes 10

Council Alternate Member Attendance Policy

Approved by: County Council
Last Revision Date: January 25, 2018
Scheduled for Review by: 2023

Date Approved: January 25, 2018
Replaces: N/A

Policy Number: G-GEN-011
Sub Section: General

Section: Governance

References and Related Documents

Municipal Act, 2001-Section 268

Policy Statement

Bill 68 permits a lower tier municipality to appoint one alternate member per term to sit at the upper tier council in the absence of one of their members.

Purpose

This purpose of this policy is to provide consistent application of an alternate member policy for members from a lower tier municipality appointed for the term of council to attend an upper tier council/committee of the whole meeting in place of a regular upper tier member.

Scope

Notice

It is recommended that at least ten (10) days' notice be provided to the Grey County Clerk's department if the alternate member is attending in order to schedule time to review the agenda package and provide any additional information to the member as required. It is understood that in some cases, such as illness, the notice period can be waived. In these cases, notice should come to the Clerk's department as soon as practicable.

Compensation

Alternate members who attend a council/committee of the whole meeting will be compensated for their time. Mileage and a per diem, based on the County's current per diem rates, will be paid to the alternate member.

Voting

An alternate member attending a council/committee of the whole meeting will have the same number of weighted votes that the member they are representing would normally have.

Orientation

An orientation to Grey County and its operations will be provided to alternate members. If several lower tier municipalities appoint an alternate member within a similar time frame (i.e. after the beginning of a new term of council) there will be an orientation meeting scheduled for these members to familiarize themselves with Grey County. Additional orientation meetings will be scheduled as necessary throughout the term of council.

Meeting Preparation

In order to provide the alternate member with as much information as possible prior to a meeting in order for them to feel prepared and participate in the discussions, staff will schedule a meeting with an alternate member within one week of the meeting in order to review the agenda, reports and answer any questions or provide clarification on issues.

Other Items

Alternate members will need to be sworn in. This can occur at their first meeting or if there are several appointed within a similar time frame, it can be completed during orientation.

If the alternate member is required to have a copy of closed meeting minutes or reports for the purpose of participating in discussions, these will be provided to the member on paper, to be returned at the end of the meeting. Access to the Council portal will not be provided for alternate members unless they are appointed to cover a long-term absence (illness, maternity etc.).

The alternate member will continue to use their lower tier email address and necessary agenda items will be sent to that address for review.

Grey County will not provide alternate members with an iPad or cell phone.

Seats declared vacant by a lower tier council will be dealt with as outlined in the Municipal Act.