



# Committee Report

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## Transportation Committee Report

**Meeting Date:** July 14, 2022  
**Meeting Time:** 1:00 p.m.  
**Location:** Town Hall, Council Chambers  
32 Mill Street, Thornbury, ON

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### Transportation Committee Recommendations

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**NOTE:** The following are recommendations from the Transportation Committee to be considered for adoption by Council

- [Receive Minutes \(July 14, 2022\)](#)

**Recommended** (Move, second)

THAT Council of the Town of The Blue Mountains receives the Transportation Committee minutes dated July 14, 2022, as attached, for information purposes.

C.1. [Transportation Master Plan Project Update](#)

**Recommended** (Move, second)

THAT Council of Town of The Blue Mountains receive the July 14, 2022 Transportation Advisory Committee recommendation as follows:

THAT the Transportation Advisory Committee receive Item C.1. Transportation Master Plan Consultant Presentation and Item C.4 Draft Transportation Master Plan for information, CARRIED.

C.2 [Terms of Reference](#)

**Recommended** (Move, second)

THAT Council of Town of The Blue Mountains receive the July 14, 2022 Transportation Advisory Committee recommendation as follows:

THAT the Transportation Advisory Committee receives and approves Item C.2. Revised Terms of Reference for information, CARRIED.



# Minutes

## The Blue Mountains, Transportation Committee

**Date:** July 14, 2022  
**Time:** 1:00 p.m.  
**Location:** Town Hall, Council Chambers - Virtual Meeting  
32 Mill Street, Thornbury, ON  
**Prepared by:**  
Kyra Dunlop, Deputy Clerk

**Members Present:** Councillor Jim Uram, John White, Councillor Rob Sampson, Councillor Bill Abbotts

**Members Absent:** Andrew Siegwart, John Ardiel

**Staff Present:** Deputy Clerk Kyra Dunlop, Executive Assistant Committees of Council Carrie Fairley, Director of Operations Shawn Carey

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### A. Call to Order

#### A.1 Traditional Territory Acknowledgement

We would like to begin our meeting by recognizing the First Nations, Metis and Inuit peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee and Wendat-Wyandot-Wyandotte peoples.

#### A.2 Committee Member Attendance

Councillor Sampson called the meeting to order at 1:03 p.m. with all members present except Andrew Siegwart and John Ardiel who sent their regrets.

Town staff present were Director of Operations Shawn Carey and Executive Assistant to Committees of Council Carrie Fairley.

**A.3 Approval of Agenda**

Moved by: Councillor Abbotts

Seconded by: Jim Uram

THAT the Agenda of July 14, 2022 be approved as circulated, including any additions to the Agenda, being Item E.1. Nick Clayton Correspondence

Yay (4): Councillor Uram, John White, Councillor Sampson, and Councillor Abbotts

Absent (2): John Ardiel, and Andrew Siegart

**The motion is Carried (4 to 0, 2 absent)**

**A.4 Declaration of Pecuniary Interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2021-76, Transportation Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

**A.5 Previous Minutes**

Moved by: Councillor Abbotts

Seconded by: John White

THAT the Minutes of June 9, 2022 be approved as circulated, including any revisions to be made.

Yay (4): Councillor Uram, John White, Councillor Sampson, and Councillor Abbotts

Absent (2): John Ardiel, and Andrew Siegart

**The motion is Carried (4 to 0, 2 absent)**

## **B. Staff Reports and Deputations**

### **B.1 Deputations, if any**

None

### **B.2 Public Comment Period (each speaker is allotted three minutes)**

NOTE: In accordance with the Town Procedural By-law 2021-76 fifteen minutes is allotted at the Meeting to receive public comments regarding Transportation Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or matters that are a follow-up to a Public Meeting.

Committee meetings are taking place virtually to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda will be read at the meeting by the Executive Assistant.

None.

### **B.3 Staff reports, if any**

None

## **C. Matters for Discussion**

### **C.1 Transportation Master Plan Project Update Re: Stantec Consultants**

Councillor Sampson asked for Item C.1 and Item C.4 of the July 14, 2022 agenda to be spoken to together.

Consultant for Stantec, Joe Olson provided an overview of his presentation:

- June/July Project Team Activities
- Summary of Responses
- Overview of New Sections
  - Parking
  - Bridges and Culverts
  - Supporting Strategies
- Implementation Plan
- Revised Project Schedule

Director of Operations Shawn Carey advised that Town staff has been working on comments from the previous Committee meeting to provide further input on the Transportation Master Plan, and that this version of the draft Transportation Master Plan is being submitted to the Committee for further input. Shawn noted

that within the update there were new and revised sections of the plan, the actions needed, costs and notes around the need for more emphasis around Highway 26 and the Thornbury By-pass.

Committee Member John White points out that Grey County had not approved their 2015 draft Transportation Master Plan and that document could be used to align discussions regarding the Thornbury By-pass and the Highway 26 issues.

Councillor Abbotts noted that the Campus of Care needed to be considered in the Transportation Master Plan, especially under active transportation. Joe advised he would confirm that the Campus of Care was captured in the Transportation Master Plan.

Councillor Uram noted that the Transportation Master Plan was an iterative document which would need to be continuously updated. Joe noted that the consultants suggested a review and updating of the Master Plan every 5 years given the rapid growth and change in the Town. Joe advised that annual reviews may be challenging due to resourcing and data-collection constraints.

The Committee discussed the impacts that large developments had on transportation planning in the Town. Councillor Sampson noted that Council had received a proposal to add 800 hotel units in an area of Town that was already being impacted by large developments. Councillor Sampson noted that the demand for transportation services impacted by huge lumps of growth would stress the system if the Town did not plan adequately for that growth. Director of Operations Shawn Carey noted that Town staff were requesting Traffic Impact Studies and how developers planned to tackle traffic impacts from those developers. Councillor Sampson noted that it was important that the developers be held accountable for their Traffic Impact Studies to ensure the data presented to the Town was accurate.

Councillor Sampson asked if the Transportation Master Plan could make recommendations on the use of photo radar and other traffic calming measures in hot-spot areas in the Town. Joe confirmed that the consultants could expand further on that section of the report. John White asked if there was opportunity to use photo radar or similar measures to tackle other types of traffic outside of roads, such as bicycles. Joe advised that that could be explored but he was not aware of that technology.

Councillor Sampson noted that the Recommended Road Improvements and New Corridors chart as included in the presentation was not the Town's preferred alternative but Grey County's preferred alternative as presented through the

County Plan in 2015. Councillor Sampson noted that the Transportation Master Plan did need to include something about a by-pass as a starting point. Shawn Carey noted that Town staff had met with neighbouring municipalities and the Ministry of Transportation to look at the possibility of a by-pass, which would be more substantial than widening Highway 26. Shawn noted that the Transportation Master Plan could include some more information based on more recent discussions around how the Town would like a by-pass to look within the next 10 years. John White noted that a key consideration for any future by-passes was to review how many ingress, egress and drive-ways were permitted as it would result in exactly what was happening on Highway 26. Councillor Uram noted that a by-pass may go through existing residential areas or through a steep incline which would impact heavy trucks. Councillor Sampson noted that the challenge would be to find a by-pass route which would be the best option for the community.

Councillor Sampson noted that Community Services staff were looking at adding some parking spaces near parks and asked if the maps could include those potential parking lots. Councillor Abbotts advised that the Leisure Activities Plan Committee had reviewed potential parking lots as well along parks and trails in the Town, such as more parking at Bayview Park. Councillor Abbotts noted that the Town needed to stop punting the issue of potential parking lots. Shawn noted that he would follow-up with Community Services staff and could strengthen the Transportation Master Plan to include reference to Grey County's plan to review options for parking near parks as well as options for parking lots identified by the Town. John White noted that there are seasonal parking options and full-time parking options.

Chair Sampson raised the point of enforcement and noted that speed limits are great but there needs to be enforcement. Councillor Sampson asked if there were any recommendation for enforcement in the Transportation Master Plan, such as photo radar. Joe referred to the traffic calming section at the back of the Transportation Master Plan Report and advised that the consultants were looking at a few measures like community slow zones. Joe noted that photo radar enforcement would be added to that section of the plan. Joe noted that other municipalities also used other measures such as speed display signs and automated enforcement.

John White asked Shawn about whether a decision had been made on the repairs for the Clendenan Bridge. Shawn advised that in the 2022 Council budget the approval was for the completion of minor repairs to keep the Clendenan Bridge open for pedestrian access. Councillor Sampson suggested that staff make

sure the bridge and culvert listings be consistent with the Asset Management Plan to ensure consistency in listing the assets and the categorisation of their status. Councillor Sampson noted that the Asset Management Plan would need to be updated. Councillor Uram asked if the consultants and staff were looking at other options for road surfacing and traffic safety. Joe advised that the consultants were reviewing options around road safety to achieve Vision Zero where the vision for no road fatalities. Joe noted that Vision Zero was more about design but that there could be a recommendation through the Plan around updating the Town's design standards. John White noted that he would like the Plan to identify that the Town would achieve the provincial minimum standards which is 1.5 metres of space for cyclists. Councillor Uram noted that the Town had both rural and urban areas and that while speed needed to be a factor the Town also needed to keep in mind the communities needs.

John White noted that he would like the Town to add a policy for new roads that are built to the new specifications of 2 metres to allow for a bike path to be built on new roads. Joe noted that if the recommended bike route lands on a 80/km road it would be recommended that the speed on that road be reduced rather than a blanket effect on all roads.

The Committee discussed the project timelines and whether the project schedule would have enough time to be completed by the end of the current term, of Council. Councillor Sampson noted that this may need to be its own separate Committee of the Whole meeting due to the length and the importance of this topic. Councillor Sampson noted he would reach out to Mayor Soever to discuss the possibility of holding a Special Committee of the Whole meeting so that Council could digest the materials for such a large project and be able to provide feedback to staff. The Committee Members agreed that there also needs to be another Transportation Committee Meeting before the Committee of the Whole meeting where this will be discussed.

John White left the meeting at 2:22 p.m. and returned at 2:23 p.m.

Councillor Sampson noted that traffic enforcement measures and parking plans need to be added to the implementation of the plan. Joe advised that those are included in the actions list which is more robust. Councillor Abbotts noted that there needs to be education provided to the public regarding transportation and safety. John White noted that some of the costing estimates in the Draft Transportation Master Plan would need to be updated. Joe noted that the estimates were very high and that the costs would be nailed down once specific implementation projects were actually in motion.

Moved by: Councillor Uram  
Seconded by: John White

THAT the Transportation Advisory Committee receive Item C.1. Transportation Master Plan Consultant Presentation and Item C.4 Draft Transportation Master Plan for information.

Yay (4): Councillor Uram, John White, Councillor Sampson, and Councillor Abbotts

Absent (2): John Ardiel, and Andrew Siegart

**The motion is Carried (4 to 0,2 absent)**

## **C.2 Terms of Reference**

Councillor Sampson noted that this agenda item was to amend the Terms of Reference to add an extra council member to the Committee further to the resolution passed at Council. John White noted his concern that as the Committee now had an even number of individuals who could vote on matters that this could result in a problem under the Town's Procedural By-laws.

Note: The following resolution passed at the March 28, 2022 Council meeting in relation to updating the Terms of Reference:

THAT Council of the Town of The Blue Mountains directs that the Transportation Advisory Committee Terms of Reference is amended to increase the Council representation to three members;  
AND THAT Council appoints Councillor Abbotts to the Transportation Advisory Committee for the balance of the 2018 to 2022 Term of Council,  
CARRIED.

Moved by: Councillor Abbotts  
Seconded by: John White

THAT the Transportation Advisory Committee receives and approves Item C.2. Revised Terms of Reference for information.

Yay (4): Councillor Uram, John White, Councillor Sampson, and Councillor Abbotts

Absent (2): John Ardiel, and Andrew Siegart

**The motion is Carried (4 to 0, 2 absent)**

## **C.3 Action Item Tracking**

- Victoria/Louisa/Elma/Alice Reconstruction
- Unopened Road Allowances (including water access)
- Highway 26 Paved Shoulder - Councillor Sampson and John White

- Traffic Counters
- Taxi Services and Transit Options
- Trail Route Options
- Alternate Route Sub-Committee

This Item deferred to the next meeting.

#### **C.4 Draft Transportation Master Plan**

Note: This item spoken to at Item C.1 Transportation Master Plan Project Update.

### **D. Correspondence**

#### **D.1 Lynsi McCutcheon Re: Gibraltar Intersection 4th Line and 6th Side Road Referred by Council.**

Director of Operations Shawn Carey noted staff had reached out to Ontario Provincial Police (OPP) and that officers did some data-collection over 4 days in October 2021. Shawn noted that 5 warnings and 1 provincial infraction was issued for failure to stop at the Stop sign at the Gibraltar intersection. Shawn noted that it involved mostly vehicles and a couple cyclists. Shawn noted that this area of Town was compounded by two issues, being the truck traffic from the two pits and the proximity to Pretty River Provincial Park.

Councillor Sampson noted that the Committee could consider some recommendations around traffic calming measures to assist the residents with their concerns. Councillor Sampson asked if Shawn had spoken with the residents who submitted their correspondences. Shawn noted that staff had spoken with the residents. Councillor Abbotts noted a Traffic Calming Policy could treat all residents fairly. Shawn noted that staff were looking to replace a speed calming sign and could use the existing speed calming sign in the Gibraltar area in the interim. John White noted that enforcement would be the key to ensure people would start slowing down and the Committee discussed options around traffic enforcement in tandem with Grey County and Ontario Provincial Police.

Note: This item deferred from the June 9, 2022 Committee meeting.

Moved by: Councillor Abbotts

Seconded by: John White

THAT the Transportation Advisory Committee receives Item D.1. for information and refers same to the Transportation Master Plan consultant.

Yay (4): Councillor Uram, John White, Councillor Sampson, and Councillor Abbotts

Absent (2): John Ardiel, and Andrew Siegart

**The motion is Carried (4 to 0, 2 absent)**

**D.2 David Kee Re: Shore Acres Property Owners Request for Speed Reduction  
Referred by Council.**

Director of Operations Shawn Carey noted that staff had received and responded to previous correspondences received from Shore Acres Property Association. Shawn noted that the staff had been working with the Ministry of Transportation and that an Environmental Assessment had been completed in this area previously. Shawn noted that one of the recommendations that arose from the Environmental Assessment was to install a signalized intersections at Grey Road 21 and Grey Road 40. Shawn noted that one option in the short term was, as a result of reconstruction on Lakewood Drive, was to close the western portion of Lakewood Drive and Highway 26.

Note: This item deferred from the June 9, 2022 Committee meeting.

Moved by: John White

Seconded by: Councillor Abbotts

THAT the Transportation Advisory Committee receives Item D.2. for information and refers same to the Transportation Master Plan consultant.

Yay (4): Councillor Uram, John White, Councillor Sampson, and Councillor Abbotts

Absent (2): John Ardiel, and Andrew Siegart

**The motion is Carried (4 to 0, 2 absent)**

## **E. New and Unfinished Business**

### **E.1 Additions to Agenda**

#### **E.1.1 Nick Clayton Re: Gibraltar Speed Limits**

Moved by: Councillor Uram

Seconded by: Councillor Abbotts

THAT the Transportation Advisory Committee receive Item E.1. for information and refers the same to the Transportation Master Plan consultant.

Yay (4): Councillor Uram, John White, Councillor Sampson, and Councillor Abbotts

Absent (2): John Ardiel, and Andrew Siegart

**The motion is Carried (4 to 0, 2 absent)**

### **E.2 Items Identified for Discussion at the Next Meeting**

## **F. Notice of Meeting Dates**

August 11, 2022

Town Hall, Council Chambers (virtual)

and

September 8, 2022

Town Hall, Council Chambers (virtual)

## **G. Adjournment**

Moved by: Councillor Abbotts

Seconded by: John White

THAT the Transportation Committee does now adjourn at 3:05 p.m. to meet again at the call of the Chair.

Yay (4): Councillor Uram, John White, Councillor Sampson, and Councillor Abbotts

Absent (2): John Ardiel, and Andrew Siegart

**The motion is Carried (4 to 0, 2 absent)**